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## Principal's Message

Congratulations, students and families, on joining the celebration of 100 years of the Coronado Unified School District during school year 2013-14!

It is with enthusiasm and tremendous affection for my alma mater that I assume the role of principal of Coronado High School, where I graduated in 1989 and will work to continue a tradition of excellence and opportunities for our students. I am proud of Coronado High School's dedicated and inspiring staff, talented and engaged students, and generous and involved families and community members. I look forward to continued collaboration with Shane Schmeichel, assistant principal and director of CoSA, and our staff and district leadership in sustaining a school community where students are supported in building confidence and pursuing their passions.

Coronado High School students distinguish themselves in classrooms and competitions, in the arts, on playing fields, in giving to the school and community, and in encouraging and supporting one another. Graduates of CHS are prepared to make informed choices about their futures, whether their paths lead them to our nation's most prestigious colleges and universities, to travel internationally, to pursue technical or vocational training, to join the workforce, or to serve our country in the military.

I am proud to be part of a staff who forges close bonds with students and who are available to them for extra academic help, as well as for support of their extracurricular pursuits and social-emotional needs. We will model, and you will learn, that the relationships forged at Coronado High School are enduring.

Coronado High School students are offered a wealth of opportunities to align their high school experiences with goals for college, careers, and life. Our award-winning Coronado School of the Arts (CoSA) conservatories and Navy Junior ROTC programs extend learning beyond the school day and provide a tight-knit community for students on campus. Our Coronado schools benefit from the support of a generous and committed community and the Coronado Schools Foundation in particular. Through funding from CSF and a generous legacy gift from Frances Harpst, CHS is able to offer students STEAM (Science, Technology, Engineering, Art, and Mathematics) experiences, including engineering and robotics, live broadcasting, hands-on labs, visiting artists and arts projects and installations. Students prepare for careers in our expanding Health Sciences Pathway and woodworking programs. This year, students will select from such diverse course offerings as Big History, AP Computer Science, Medical Biology, and Creative Writing and Drama. Upper-grade students may choose to serve their peers as elective academic coaches in the classroom.

Our students continue to demonstrate academic excellence through state and national assessments. In addition to being recognized as a Blue Ribbon School, Distinguished School, and New American High School, the state of California awarded Coronado High School with additional honors as an Exemplary Career Technical Education site—one of only nine in the state. Each year, more students elect to enroll in our rigorous Advanced Placement courses and perform admirably on exams. Our faculty is committed to the increasing achievement of each and every student on our campus, as we continue to hone strategies and interventions to meet the needs of a diverse student body.

This will be my seventeenth year in the Coronado Unified School District, having served as Coronado Middle School humanities teacher and English teacher and Assistant Principal at CHS. As I take on this new challenge, I encourage our students to seek out and grasp new challenges as well, considering honors and AP courses in areas which excite you, joining clubs aligned with your passions, trying out for athletic teams and auditioning for roles in arts activities, and bringing new ideas and initiatives to your staff and student body. We partner with our Associated Student Body leadership and representatives to provide students with exciting academic and extracurricular offerings to make CHS your second home.

Finally, we encourage you to get to know your teachers, counselors, administrators and support personnel at CHS, who are committed to helping you achieve your personal goals and assist you with your needs along the way.

We thank our families and community partners for supporting students in coming to school prepared and with pride, curiosity, and vision for the future. It's going to be a wonderful year.

Welcome to our Islander Family!

Jenny Moore

Principal

## **CORONADO HIGH SCHOOL VISION STATEMENT**

The staff of Coronado High School will create a student-centered learning environment that will serve the entire student population. We will enable each student to prepare for his or her future by developing the skills, the knowledge and the confidence necessary for every student to seek a meaningful life both individually and as a productive member of the community.

We will provide the tools, the leadership, and the encouragement for students to develop:

### **RIGOR**

- Critical thinking Skills
- The ability to seek, process, and clarify information
- A fundamental knowledge of reading, writing, and math as well as an understanding of the cultural influences that shape each of us.

### **RELEVANCE**

- An appreciation for the value of education, fostering an enthusiasm for life long learning
- A sense of obligation and commitment to the community
- A campus environment that promotes individual enthusiasm and a sense of intellectual and physical well being

### **RELATIONSHIPS**

- Problem-solving skills through cooperative learning
- Character, self-esteem, and the integrity to become a well-rounded individual
- A global awareness and multi-cultural sensitivity
- A sense of clear direction through career and guidance training

## **CORONADO UNIFIED SCHOOL DISTRICT MISSION STATEMENT**

The CHS vision statement integrates nicely with the Coronado Unified School District (CUSD) Mission Statement. The CUSD Mission statement was developed in partnership with CHS students, staff, parents, and community members.

“Through rigorous academic standards, high expectations, and a coordinated curriculum, the Coronado Unified School District, in partnership with our small, involved community, will graduate students with the knowledge and skills necessary to excel in higher education and careers with the confidence not only to dream, but to determine their future.”

## **CORONADO HIGH SCHOOL EXPECTED SCHOOL-WIDE LEARNING RESULTS (ESLRs)**

**Coronado High School will prepare its graduates to be:**

### **Problem Solvers who will**

- be able to seek information
- be able to analyze and synthesize information
- be able to interpret and evaluate information

### **Collaborative workers who will**

- be active listeners
- be able to understand other perspectives
- be able to contribute in a group situation toward a common goal

### **Academically prepared individuals who will**

- demonstrate a fundamental knowledge of
  - reading
  - writing
  - mathematics, and
  - technology
- demonstrate creativity and originality

### **Responsible citizens who will**

- have an awareness of the world's various viewpoints, belief systems, and cultures
- contribute their time, energy, and talents to improve the quality of life in the community
- show empathy and concern for the members of their school community
- exhibit honesty, integrity, and personal accountability

### **Personal goal setters who will**

- have an awareness of career options
- have an awareness of further educational opportunities
- be able to set realistic goals

### **Strong communicators who will**

- be able to communicate thoughts well in
  - written
  - oral, and
  - visual forms
- be able to receive, interpret, and respond to verbal and non-verbal forms

**BELL SCHEDULE**  
**2013-2014 School Year**  
**NON-BLOCKED DAYS**

**MONDAY, THURSDAY, FRIDAY**

Period E	7:00	7:50	(50)
Period 1	7:55	8:47	(52)
Period 2	8:52	9:45	(53)
Break	9:45	9:55	(10)
Period 3	10:00	10:55	(55)
Period 4	11:00	11:55	(55)
Lunch	11:55	12:35	(40)
Period 5	12:40	1:33	(53)
Period 6	1:38	2:30	(52)

**BLOCK DAYS**

**TUESDAYS**

Period E	7:00	8:30	(90)
Period 1	8:35	10:10	(95)
Break	10:10	10:20	(10)
Period 2	10:25	11:55	(90)
Lunch	11:55	12:35	(40)
Period 3	12:40	2:10	(90)

**WEDNESDAYS**

Staff Collaboration	7:15	8:25	(70)
Period 4	8:35	10:10	(95)
Break	10:10	10:20	(10)
Period 5	10:25	11:55	(90)
Lunch	11:55	12:35	(40)
Period 6	12:40	2:10	(90)

## **DISTRICT ADMINISTRATION CHS ADMINISTRATION AND CHS STAFF**

### **Board of Education**

Dawn Ovrom.....President  
Brenda Kracht.....Vice-President  
Ledyard Hakes.....Clerk  
Bruce Shepherd.....Member  
Maria Simon.....Member  
Jeffrey Felix, Ed.D..... Secretary

### **Superintendent**

Dr. Jeffrey Felix.....522-8900 Ext. 1025

### **Assistant Superintendent of Student Services**

Richard Erhard.....522-8900 Ext. 1032

### **Assistant Superintendent of Business Services**

Keith Butler.....522-8900 Ext. 1016

### **Director of Human Resources**

Rebekah Cartwright.....522-8900 Ext. 1013

### **Director of Curriculum and Instruction**

Claudia Gallant..... 522-8900 Ext. 1014

## **HIGH SCHOOL ADMINISTRATION**

**522-8907**

**EXTENSION**

### **Principal**

Jenny Moore.....2096

### **Assistant Principals**

TBD.....2095

Shane Schmeichel.....2102

### **Counselors**

Debbie Collins .....2092

Joseph Geiger .....2091

Kristine Johnston.....2079

Andrea Lin.....2750

### **Athletic Director**

Robin Nixon.....2801

### **ASB Advisor**

Kellie Moore.....2507

**COLLEGE CAREER CENTER**

Counselors .....2083

**CORONADO RESPONSE GROUP**

Afsaneh Safaie .....2080

**SPECIAL PROGRAMS**

**Coronado School of the Arts**

Shane Schmeichel, Director.....522-4050

**Regional Occupation Program (ROP) / Career / Technical Education**

Karl Mueller, Director.....522-8907 Ext. 2096

Aida Diaz, ROP/Adult Ed Supervisor.....Ext. 2453

**AP Coordinator**

Jenny Moore.....522-8907 Ext. 2095

**NJROTC**

Captain Ken Ireland.....522-8907 Ext. 2401

**Publications Advisor**

Anna Woerman.....522-8907 Ext. 2308

**FACULTY**

Nathan Aldworth	Social Studies
Betsy Andrews	Math
Tiffany Bagg	Hip Hop Jazz/ CoSA Musical theatre
Smoky Bayless	Spanish
Nicole Belong	Science
Heather Bice	English
Brooke Binns	Choir
Rebecca Black	Support Service
Riana Bucceri	CoSA, Animation, Digital Photography
Randall Burgess	Physical Education
Diane Chrisman	Statistics, Psychology
Bradford Couture	Science
John Cox	ELD
Sandra Davis	Math
Scott Dwinell	English
Erinn Eddingfield	Science
James Farrar	Math
Suzanne Fore	Math
Adrian Gonzalez	Stagecraft, CoSA Technical Theatre
Maria Gutierrez	Spanish
Lynn Hanson-Rowe	Support Services
Davin Heaphy	Social Studies
Matthew Heinecke	CoSA Instrumental Music/ Band

Student-Parent Handbook 2013-2014

Kenneth Heskestad	Woodworking
Laura Hill	Visual Arts
Sandra Hill	Physical Education
Tam Hoang	English
Ken Ireland	NJROTC
Karrie Jackson	CoSA Visual Art
Grace Kim	Science
Breanne Lagomarsino	English
Bill Lemei	Math
Katie Leverich	Math
Daniel Marshall	CoSA Dance
Connie Martinez	Sports Medicine, Athletic Trainer
Gail Massey	Science
Nancy McGreevy	Math
Steve Merrill	Spanish
Kellie Moore	Social Studies
Meredith Moores	Support Services
Robin Nixon	Athletic Director, Physical Education
Tamara O'Brien	Social Studies
Erik Olson	Engineering
Jean Pehrsson	English
Eric Pondrom	Social Studies
Eric Rempe	Ceramics
Betzi Roe	CoSA Dance
Wendy Santamaria	French
Brooke Scott	Support Service
Ian Silverman	Social Studies
Samantha Silverman	Spanish
Shane Simmons	CoSA Musical Theatre
Melissa South	Support Services
Matthew Stoever	English
Kim Strassburger	CoSA Musical Theatre, English
Hanni Stuckenschneider	Support Service
Casey Tanaka	Social Studies
Angela Tieman	Video Production, Broadcasting
Amanda Vanasse	Science
Michelle Walker	Math, Palm Academy
Sadie Weinberg	CoSA Dance
Anna Woerman	Yearbook, CoSA Digital Media
Barbara Wolf	CoSA Musical Theatre
Laurie Worthington	Social Studies, Independent Study
Ray Yannaccone	CoSA Musical Theatre, English
Jon Zimmer	French



## CLERICAL AND SUPPORT STAFF

Nancy Adams	Instructional Aide
Rudy Alacantara	Custodian
Trieste Chiquete	Food Services
Daniel Concepcion	Custodian
Tony Dayrit	Food Services
Martin Gallegos	NJROTC
Arden Gillberg	Instructional Aide
Karen Hayden	ASB, AP Clerk
Kelly Herman	Instructional Aide
Amanda Holt	Adult Ed. Clerk
Denise Hopkins	Attendance Clerk
Maribel Kastlunger	Principal's Secretary
Linda Kirk	Assistant Principal's Secretary
Karen Maggio	Registrar
Mike Mathis	Custodian
Nancy McRae	CoSA Secretary
Laura Orozco	Health Technician
Susan Naple	Library Technician
Kathy Neubauer	Receptionist
Forrest Perkins	Security
Erin Rowan	Adult Ed. Clerk
Joellen Semo	District Nurse
George Supnet	Custodian
Nestor Tamares	Custodian
Tanya Taylor	Instructional Aide
Ileana Tornatore	Instructional Aide
Wendy Tugend	Instructional Aide
Amy Wehking	Instructional Aide
Sally Wilson	CRG/Counseling Clerk
Rafael Yu	Custodian

## HAIKU AND SYNERGY

Haiku and Synergy are web-based programs that keep students and parents in touch with what is going on at CHS. Every student and parent has his or her own personal username and password. Look in your registration paperwork for your activation codes or see the front office staff for questions.

## ACADEMICS

### SCHEDULE CHANGES (ADDING/DROPPING COURSES)

Students/parents may not request a schedule change during the first week of school unless:

- An error was made in scheduling a student's course requests.
- A conflict exists in a student's course requests.
- A student has taken a requested course in summer school to remediate a D/F grade.

Students/parents may not request to add/drop a course after the first three weeks (13 school days) of the semester. Requests to add/drop a course will be considered on a space available basis and in accordance with department/counseling policies.

### TRANSCRIPTS OF INCOMING/TRANSFERRING STUDENTS

Coronado High School accepts grades and credits only from accredited schools. Students with credits from a non-accredited school may not be eligible to earn a high school diploma. Only credits from accredited schools may be used in determining eligibility for a CHS diploma. A transferring/incoming student's transcript will not be transcribed onto a Coronado High School transcript.

### COURSE OFFERINGS

The opportunity to participate in a challenging, relevant and coherent curriculum is afforded each student according to his/her ability and/or needs. The school's academic foundation is based on state standards as expressed through the California frameworks. In addition, although some curriculum is based on traditional expectations for skills and knowledge, CHS has developed rigorous curricula through restructuring efforts that are aligned, not only with state frameworks, but also with national standards as discussed in Second to None. The academic core courses, as well as the elective classes reflect the school's established ESLRs. To enrich the traditional curriculum, the teachers have developed additional courses in which students can apply their knowledge and skills in meaningful settings.

### REPORT CARDS

Report Cards will be mailed to parents at the end of each semester. (Progress reports will be available on Synergy at mid-semester intervals.) Only semester (18 weeks) grades appear on a student's transcript and are the only grades used to calculate the cumulative GPA.

## ACADEMIC DISHONESTY POLICY

Academic dishonesty includes presenting, as your own work, material produced by or in collaboration with others, or permitting or assisting others in presenting work as their own without proper acknowledgment. Students should never copy work obtained from other written or oral sources without proper acknowledgement of the source. *Students who work "together" on individual assignments, even with permission from the teacher, should not have identical work, unless the assignment specifies one product from a pair or group of students.*

Cheating includes looking at or copying work from another student or student(s) during an exam, test or quiz, *with or without their permission*. Cheating also includes recording, passing on, or making available, in any form (oral, written, digital), information about an exam, test, or quiz to other students. Teachers reserve the right to move a student who is not following proper testing procedures or to confiscate testing materials.

Plagiarism is the use of any idea, or phrasing of an idea, traceable to a single source without proper acknowledgment, and constitutes the most egregious transgression committed by a writer. Your teachers will discuss the specifics of plagiarism in class and how to avoid unwittingly committing it. If you have questions about whether or not what you have written or used in a class assignment constitutes plagiarism, always ask!

**Turnitin.com:** You may be required to submit your written homework, assignments and/or essays online through Turnitin.com, a program that compares your work to all written material available on the internet as well as all papers submitted by students worldwide on Turnitin.com.

**Consequences:** Cheating, copying, and plagiarism (as defined above) will result in a failed grade ("0") on the assignment, test, or homework, and a referral to the administration, where an additional consequence may result (including Saturday School, Student Intervention Time, or Suspension). *Additionally, incidents of academic dishonesty may exclude students from membership in the National Honor Society and recognition at annual Islander Awards and Senior Awards.*

## **CORONADO HIGH SCHOOL COURSE OFFERINGS**

H designates an honors course. An honors course is not given an additional point in the grade point average. AP designates an Advanced Placement course. Only AP courses are given an additional point in the grade point average.

### **ENGLISH**

0146 English 9  
0122 English 10  
0070 English 10H  
0075 English 11  
8611 AP Language and composition  
0076 English 12  
7650 AP Literature & Composition

### **HISTORY / SOCIAL STUDIES**

0035 World History 9  
0043 World History 9H  
0491 World History 10  
0074 AP World History 10  
6865 US History  
1727 AP US History  
6732 US Government and Economics  
1728 AP US Government and Economics  
6222 Big History

### **PRACTICAL ARTS**

3907 Animation  
3610 Broadcasting  
1591 Stagecraft  
3514 Culinary Arts  
3553 Sports Medicine  
3555 Advanced Sports Medicine  
2089 Digital Photography  
1624 Yearbook  
8000 Intro. to Engineering  
8001 Principles of Engineering Design  
8002 Engineering Projects  
5368 Woodworking  
0190 Advanced Woodworking

### **MATH**

3000 Algebra 1C  
3921 Algebra 1  
2210 Geometry  
0214 Geometry H  
5433 Algebra 2  
0191 Algebra 2/Trig. H  
2391 Pre Calculus  
0211 Pre Calculus H  
6489 Statistics  
0216 AP Statistics  
9263 AP Calculus AB  
3115 AP Calculus BC  
4500 Financial Math

### **FOREIGN LANGUAGE**

5935 Spanish 1  
5688 Spanish 2  
6216 Spanish 3  
6744 AP Spanish Language  
0162 AP Spanish Literature  
6041 French 1  
6043 French 2  
6044 French 3  
1751 AP French Language

### **PHYSICAL EDUCATION**

2590 PE/Health  
2772 Weight Training  
3512 Hip Hop Jazz Dance

### **COSA**

1713 Digital Media  
9026 Instrumental Music  
0931 Dance  
0932 Musical Theatre  
0933 Visual Arts  
0937 Technical Theatre

**SCIENCE**

3070 Biology  
3360 Marine Biology  
3326 Earth Science  
3119 Chemistry  
3884 Physics  
3030 AP Biology  
3548 AP Chemistry  
0217 AP Physics  
3554 Biotechnology  
3556 Medical Biology

**VISUAL / PERFORMING ARTS**

6056 Art  
6000 Advanced Art  
6981 Portfolio Art  
8531 AP Studio Art  
6154 Ceramics

6014 Advanced Ceramics  
7100 Choir  
7379 AP Music Theory  
7020 Band  
7131 Electronic Music  
9680 Video / Film

**OTHER ELECTIVES**

1854 Psychology  
5204 AP Psychology  
6605 Naval Science 1 (NJROTC/PE)  
8086 Naval Science 2  
8088 Naval Science 3  
8089 Naval Science 4  
4205 Success Skills  
5475 ASB (Student Government)  
8003 AP Computer Science

**REGISTRATION INFORMATION**

Students must sign up for at least 6 courses for the year. Students may take a total of 7 courses. (With approval, some seniors may take 5 courses if they have enough credits for graduation.)

- Students may only choose courses – not periods or teachers.
- Students in grades 10, 11, and 12 may request a period E-5, 1-6, or E-6 schedule.
- Class changes will only be made to resolve schedule conflicts, if a student fails a course, or if a student repeats a course in summer school.
- Courses may be cancelled due to insufficient enrollment or staffing restrictions.

For additional information, please call the Counseling Center at (619) 522-8912 or email counselors.

Debbie Collins: [debbie.collins@coronadousd.net](mailto:debbie.collins@coronadousd.net)

Joe Geiger: [joseph.geiger@coronadousd.net](mailto:joseph.geiger@coronadousd.net)

Kristine Johnston: [kristine.johnston@coronadousd.net](mailto:kristine.johnston@coronadousd.net)

Andrea Lin: [andrea.lin@coronadousd.net](mailto:andrea.lin@coronadousd.net)

## GRADUATION REQUIREMENTS

Listed below are the graduation requirements as adopted by the Coronado Unified School district's Board of Education. Each course passed is worth 5 units per semester (10 per year).

English.....	40
Math.....	30
<i>(Algebra 1 is required)</i>	
Science.....	20
<i>(Physical Science, Life Science)</i>	
Social Studies.....	40
<i>(World, U.S. and Government/Economics)</i>	
Physical Education / Health.....	20
Visual / Performing arts or Foreign Language.....	10
Practical Arts.....	10
Electives.....	70
TOTAL UNITS.....	240

To receive a Coronado High School diploma a student must achieve a cumulative grade point average of 1.5 or higher in grades 9-12, pass Algebra 1 and the California High School Exit Exam (CAHSEE).

## GRADE POINT AVERAGE

The grade point average is on a 4.0 scale with A= 4 points, B=3 points, C=2 points, D=1 point, and F=0 points. Honors courses do not receive extra points in computing the grade point average, with the exception of Pre Calculus Honors. Pre Calculus Honors does receive an extra point. AP courses do receive an extra point in computing the grade point average. + and – marks are not calculated in the grade point average. **Students are not assigned class ranks.**

## INCOMPLETE COURSES

A student is responsible for completing the work for a course within two weeks of receiving an incomplete (I). Failure to complete a course will result in an F for the course.

## PROMOTION POLICY

Coronado High School's promotion policy allows students to be promoted to the next grade level provided they are deficient no more than ten credits. Losses in credit exceeding ten must be made up in summer school following the loss, or the student will be reclassified to the next year's graduating class at the beginning of the next school year. Students who, by attending adult school and/or zero or seventh period classes, fall within the ten credit deficiency during the school year will be classified to their original graduation year if their petition for review is approved.

## **REMEDIATION OF FAILURE**

Loss of credit from failures must be made up before a diploma will be issued. Students may earn credits by attending summer school or with counselor/administrative approval; students may take online/independent study courses from an accredited program to earn credit for failed courses. Seniors who are deficient in credits and want to receive a Coronado High School diploma must have all credits completed by the start of the following school year, or they will need to enroll in Coronado Adult Education to receive an Adult Education diploma.

## **VALEDICTORIAN / SALUTATORIAN SELECTION PROCESS**

The Islander Leadership Team (ILT) has the responsibility of determining the Valedictorian and Salutatorian of each graduating class. The ILT is a faculty committee comprising teachers from all departments, counselors, and administration at Coronado High School.

The ILT adheres to a philosophy that the valedictorian will be the top academic student at the school and the salutatorian the second highest academic student. Whenever possible, the ILT tries to select one valedictorian and one salutatorian, but in cases where the committee determines there are grounds, more than one student may be chosen for either valedictorian and/or salutatorian.

The following is the process that has been created to determine the valedictorian and salutatorian of the graduating class:

- The student with the highest GPA (by formula described below) will be considered for valedictorian, and the student with the second highest GPA will be considered for salutatorian.
- The valedictorian and salutatorian must graduate by June of their senior year.
- The valedictorian /salutatorian must be in good citizenship and disciplinary standing.
- The valedictorian/salutatorian may not have been disciplined for cheating during his/her senior year.
- The grade point average is determined by counting the best 240 credits earned by the student, beginning with the summer after eighth grade graduation and ending at the senior year mid-semester progress report. All online and outside courses to be considered as part of the process must be completed by May 1, with official transcripts available.
- All candidates for valedictorian/salutatorian will take 240 credits within four years, meet all Coronado High School graduation requirements, and graduate from CHS.
- Grades in the PE/Health course are included in the calculations and students must have fulfilled elective PE credits (elective PE classes do not count in the GPA average).
- No more than 26 weighted honors and AP classes will be used to calculate grade point average.
- No more than 30 credits (required for graduation) from outside accredited institutions will be considered in calculating the GPA. All outside courses in excess of thirty credits may be considered in criteria outlined below (not inclusive of students who attended other high schools full-time prior to enrolling at CHS).

- When GPAs are identical, other factors will be considered. These factors include number and rigor of courses, grades of B and lower, number of plus and minus grades, and AP test scores.
- Robert's Rules of Order shall be the process through which students are determined for valedictorian and salutatorian.

**Formula for Determination of GPA**

Computer class ranking does not necessarily identify the top students of the class. The inherent problem with computerized ranking is illustrated below:

Hypothetical student: Tom  
A AP Class = 5 grade points  
A AP Class = 5 grade points  
A TOK = 4 grade points  
14 grade points

$$14:3 = 4.6 \text{ GPA}$$

Hypothetical student: Susie  
A AP Class = 5 grade points  
A AP Class = 5 grade points  
10 grade points

$$10:2 = 5.0 \text{ GPA}$$

As you can see from the above illustration, the student who took a less rigorous schedule had the higher GPA. This same scenario can happen when one student graduates with 280 credits and another student graduates with the minimum 240.

The ILT has developed a system that calculates a student's GPA for valedictorian/salutatorian selection based upon counting eight semesters of needed graduation requirements plus electives totaling 240 credits. Additionally, no more than 26 weighted classes will be used in the calculation. (*Eighth semester grades on the mid-semester progress report are used in the final calculation*).

ILT limits the number of honors classes in the formula to account for students who have transferred to Coronado High School with an opportunity to take honors classes that are not offered at Coronado High School, and for students who have taken courses from other accredited institutions which are not offered at CHS.

There are many ways to calculate GPA and many factors to consider in determining the students who represent the highest academic standing based on grades and the rigor of courses taken. In addition, the valedictorian and salutatorian should represent the highest ideals of fine young citizens.

Students and parents are cautioned not to use the school's computerized class ranking to determine valedictorian or salutatorian. The Coronado High School staff has worked at length to develop a fair and equitable system as outlined above. There is no system, however, that can take into account all the possible factors regarding this process. (*For this reason, the committee of representative professional staff makes the final determination.*) It is important to note that when the committee examines student records, students' identities are concealed to ensure impartiality.



## SPECIAL PROGRAMS

### ADVANCED PLACEMENT PROGRAM

Coronado High School offers an extensive advanced Placement Program. Advanced Placement classes provide students the opportunity to earn college credit while enrolled in high school. Special examinations are provided by the College Entrance Examination Board, and, if the student receives an acceptable score, most colleges grant college credit.

### CHS OFF-CAMPUS COURSE CREDITS

Beginning in the fall of 2011, Coronado High School will be offering our students new options for earning credits toward graduation. Specifically, students will be able to take courses currently offered at CHS, as well as classes we do not currently offer, through online or other accredited institutions, within the policy guidelines outlined below. We believe providing additional flexibilities in students' course planning aligns with our goal of encouraging students to pursue unique interests through our elective offerings and opportunities to study disciplines in depth.

The following guidelines will assist you in determining how/where your student may take advantage of new course credit options.

1. Students in grades 10 through 12 may opt to take up to 30 credits (the equivalent of three year-long courses) from accredited outside institutions, with no more than 10 credits *per year* and not more than ten credits in any one department. ***\*Courses which a student remediates due to failing grades, or courses not offered at CHS, are exempt and will not count against the 30 credits.***
2. All students requesting to take courses for graduation credit from outside accredited institutions must sign an **"Off-Campus Course Permission Form"** along with parent/guardian and CHS counselor prior to enrollment. ONLY courses from institutions WITH regional accreditation will be approved for enrollment. Students and parents must request the issuing school site to send an official transcript to our counseling department (2) weeks prior to the end of the CHS grading period.
3. College courses of one or two units are equivalent to a five-credit semester course at CHS. College courses of three units may be eligible for ten credits on the CUSD transcript. All 10-credit college courses must be approved by CHS counseling and administration in advance.
4. Courses completed from outside institutions will **not** be computed in CHS grade point average calculations.

5. Students in grades 9, 10, and 11 will be required to attend 6 periods of academic instruction at CHS; senior with sufficient credit to graduate may take 5 periods of academic instruction.

## **CORONADO SCHOOL OF THE ARTS**

The Coronado School of the Arts (CoSA) is a school-to-career, arts conservatory program that is an option for Coronado High School students and any high school student from San Diego County. Students must audition for entrance into the program. CoSA has six departments:

### **CLASSICAL/CONTEMPORARY DANCE**

Training is emphasized in ballet, modern dance, and jazz forms. Each student is challenged with opportunities to explore the entire world of dance, including choreography and ethnic dance experiences. The ensemble produces two dance concerts a year, as well as many smaller dance performances in the greater San Diego area.

### **INSTRUMENTAL MUSIC**

Training is emphasized in classical and jazz music. Students study music theory, music history, ear training, jazz theory and improvisation, electronic music skills, composition and orchestration. Students perform individually or with small ensembles and chamber groups during frequent recitals and concerts. All students have access to a state-of-the-art electronic music studio where students compose, arrange, and record music.

### **MUSICAL THEATRE AND DRAMA**

Training is emphasized in acting, singing, and dancing for theatre, as well as Shakespeare, theatre history, directing and playwriting. Students perform in as many as three major productions a year, as well as in musical theatre revues and scene workshops.

### **TECHNICAL THEATRE**

Training is provided in design and production in the areas of lighting, sound, set building, costuming, and stage management. These students work on CoSA shows and have opportunities to work with professional designers from Southern California theatres and local universities.

### **VISUAL ART**

Individualized training is emphasized in the fundamentals and advanced techniques of art. Life Drawing classes and the "Business of Art" are essential elements of the students' training. Students develop a personal style and portfolio through drawing, painting, and mixed media. Students may explore other interest areas such as clothing design, sculpture or other media.

## **DIGITAL MEDIA AND FILMMAKING**

Students receive extensive training in the fundamentals of design and in the technical areas of Digital Media, including Graphic Design, Web Design, Digital Photography, Animation, and Video/Film. The department also includes workshops, field trips, and industry speakers. Students contribute to a yearly Student Exhibition of work and an animation/film festival.

The CoSA program is for students in grades nine through twelve who are dedicated to a particular art. The program includes the following components:

- In-depth classes in each of the disciplines (For example, the instrumental music program offers classes in music theory and composition, music history, music technology, jazz, and chamber music).
- A school day that provides academic subjects in the morning and then has an uninterrupted afternoon (periods 6-8) for arts classes. CoSA students cannot participate on CHS athletic teams because CoSA classes run until 4:30 each day.
- Teachers for specialized classes who are professionals in their fields.
- An admissions process that selects for a total commitment.
- Teachers who serve directly as counselors and mentors for each CoSA student.
- Juries: A periodic performance assessment by a jury of teachers and professionals as a condition for continuation in the program.
- Innovative seminars and speakers in career exploration.
- Regular performances and/or art exhibits by all CoSA students.
- Periodic evaluations of academic standing.
- Internships and job shadowing experiences.
- Opportunities for taking college courses through Southwestern College or Tech Prep 2/2 classes.

## **CoSA ADMISSIONS PROCESS**

All students who would like to be a part of CoSA must go through an application process. Open Houses featuring the application process will be held in November and February. An “early decision” Audition Day will be held in March. Applications may be downloaded from the website: [www.cosafoundation.com](http://www.cosafoundation.com)

Candidates must successfully complete an admissions process which includes an application for the CoSA department of their choice containing:

- A personal essay indicating academic and arts goals.
- A recommendation from an arts teacher or professional.
- A resume.
- Submission of a portfolio of work and an interview, or an audition and an interview.
- A minimum 2.0 academic standing and a good conduct record.

Students accepted will major in their chosen art. They will be placed in a sequence of arts classes appropriate to their skill level. All arts classes will be held in the afternoon between

periods 6 and 8. (Visual Art, Music and Digital Media have a few classes that take place before period 6).

For applications and more detailed information, please refer to the CoSA brochure of the CoSA Website: [www.cosafoundation.com](http://www.cosafoundation.com). The CoSA Director can be reached at 522-4050 Ext. 2

## **NAVY JUNIOR RESERVE OFFICER TRAINING CORPS (NJROTC)**

The NJROTC curriculum emphasizes citizenship and leadership development, as well as developing an appreciation for our maritime heritage and the significance of sea power. The curriculum instills in students the meaning of citizenship, elements of leadership, and the value of scholarship in attaining life goals. Throughout the course, each cadet develops a growing sense of pride in his/her organization, classmates, and self. Classroom instruction is augmented throughout the year by community service activities, physical fitness training, drill competition, field meets, visits to naval activities, and optional marksmanship training. The Navy provides uniforms, textbooks, training aids, and field trip allowances for each cadet. Objectives of the NJROTC program include:

- Promote patriotism.
- Develop informed and responsible citizens.
- Develop leadership potential.
- Develop respect for constituted authority.
- Develop a high degree of personal honor, self-reliance, and discipline.
- Promote an understanding of the basic elements and need for national security.
- Promote school and community service.
- Provide constructive after school alternatives.
- Promote all-around academic performance and scholarship paths to higher education.
- Provide incentive to live healthy and drug free.
- Provide information on career alternatives.
- 

NJROTC is composed of one to four years of Naval Science courses taught in a varied curriculum developed by civilian educators and NJROTC instructors. Naval Science studies include courses in:

- Leadership – An ongoing study of the principles and practical application of leadership with emphasis on providing opportunities for students to exercise and develop their own leadership abilities.
- Health and Physical Education – Guides students toward healthy lifestyles while stressing the importance of routine fitness in everyday life.
- Drills, Commands, and Ceremonies – Includes individual, squad, platoon, and company close order drill, personnel inspections, and parade in review.
- Naval Orientation – A basic introduction to the Navy – its customs, traditions, and way of life.

- Basic Physics – An introduction to such topics as why ships float and why aircraft fly. Also, learn about electronics as the basis for shipboard radar, sonar, and communications systems.
- Oceanography – Provides information on the collection and dissemination of hydrographic and navigational data of the world’s oceans to include the study of tides and waves.
- Meteorology – Learn basic weather phenomenon and the effects of the transfer of energy in the atmosphere.
- Nautical Astronomy – A study of astronomy and its application to celestial navigation
- Naval Operations/Organization – Familiarizes the student with national strategy and naval forces, daily military operations, training exercises, drills, and shipboard organization. Naval History – History of world navies from the first sailors of Crete to present day navies.
- Navigation – An introduction to piloting and celestial navigation.
- Seamanship – An introduction to the general subjects of seamanship that include anchoring and mooring, ship handling, small boats, weather, ship construction, and steering and propulsion systems.

Enrollment eligibility requirements for NJROTC are as follows:

- Be enrolled in any grade 9 through 12. Naval Science 1 satisfies the requirement for CUSD 9<sup>th</sup> graders to take “Fitness for Life” and “Health” as cadets share in joint PE classes several days each week for activities and lessons under the supervision of credentialed PE teachers. Subsequent years of Naval Science are taken as electives.
- Be physically qualified to participate fully in the physical education program. (There are circumstances where a special curriculum can be made available. Contact the Senior Naval Science Instructor for more information.)
- Be selected by the NJROTC instructor with the approval of the school principal.
- Maintain acceptable standards of academic achievement and an academic standing that warrants at least normal progression leading to graduation.
- Maintain acceptable standards of conduct
- Comply with specified personal grooming standards.

### **REGIONAL OCCUPATIONAL PROGRAM (ROP)**

The Regional Occupational Program (ROP) is a state-supported educational service that provides job training, career counseling, and job search training to California residents. The mission of ROP is to prepare a diverse population for further education, employment and occupational changes. This mission is accomplished by providing students with high quality and relevant career technical education and support services, which develop job specific skills, knowledge and attitudes. High school students may enroll in ROP courses for the upcoming school year through their counselor. For more information contact the ROP office at 522-8911 or 522-8967.

## ASSOCIATED STUDENT BODY

The Associated Student Body Government (ASB) is organized according to the California Code of Education, the regulations of the Coronado Board of Education, and the Constitution of Associated Students. Every student is a member of the Associated Student Body. The privileges of student body government are enjoyed only when the responsibilities of government are assumed. Student body government secures its power from the authority of the principal. The principal holds the final veto on any and all student actions.

Under the ASB Constitution, the business of the student body is carried out by the Executive Commission (Ex-Com), the Student Council, and the Inter-Club Council (ICC). The ASB Constitution explains the working of these bodies. Students may pass any suggestions they have to their Student Council Representative.

### THE EXECUTIVE COMMISSION

The Executive Commission (Ex-Com) is responsible for carrying out the day-today activities of the Associated Student Body government. The specific powers of the Commission and the responsibilities of each Commissioner are designated in the ASB Constitution.

Kellie Moore	ASB Advisor
Keelin Shaughnessy	ASB President
Yasmine Schmied	Commissioner of General Affairs
Keenan Fleming	Commissioner of Clubs
Christopher Leary	Commissioner of Finance
Cassidy Lutosky	Commissioner of Leadership & Outreach
Trevor Boyd	Commissioner of Publicity
Michael Sappenfield	Commissioner of Spirit
Martin Dykstra	Commissioner of Athletics
Kylie Billings	Commissioner of Records
Russell Stansell	Commissioner of Student Store

### THE STUDENT COUNCIL

The student Council is formed at the beginning of the school year through the election of a representative from each classroom during a specified class period. The primary function of this body is to communicate the desires of the student body to the Executive Commission and the actions of the Executive Commission to the student body. In addition to this function, the ASB Constitution charges the Student Council with specific tasks and gives it specific powers, including a check on the Executive Commission itself. Being elected to the Student Council is an honor, and the duties of the office should be carried out in a responsible manner.

Elected by their 4<sup>th</sup> period class peers, Student Council Representatives attend monthly ASB meetings. Representatives come to the monthly meetings with ideas, suggestions and opinions from their 4<sup>th</sup> period class. ASB provides student information, advertises upcoming events,

takes suggestions, brainstorms activities and ideas. Representatives take all of the information gathered at the meetings and share it with their 4<sup>th</sup> period classmates.

The requirements of representatives are: 1) Must be elected by 4<sup>th</sup> period classmates; 2) Must have approval of 4<sup>th</sup> period teacher; 3) Must be academically stable enough to miss class one time per month; 4) Must participate in discussions and meetings; 5) Must represent the students of CHS with fairness, equity and impartiality; and 6) Representatives must be selected by October 7<sup>th</sup>.

### **THE INTER-CLUB COUNCIL**

The Inter-Club Council (ICC) is not a law-making body, but is responsible for the coordination of club and class activities. The presidents or designated representatives of each club and class will meet with the Commissioner of General Affairs to schedule the calendar of student-sponsored activities. The ICC also plays a major role in determining the success of certain all-school activities, such as Homecoming.

### **CLASSES**

While you owe your allegiance first to Coronado High School and Associated Student Body, you will have a special interest in your own particular class. Traditional inter-class rivalry provides fuel for the fires of school spirit. Support your class by running for office, voting at elections, attending meetings, and contributing your suggestions, interest, and enthusiasm. At the end of the year, the Principal's Trophy is awarded to the class which has demonstrated the greatest school spirit and contributed the most to student life at CHS. This year, make it your class!

### **THE SENIOR CLASS, GRADUATING 2014**

Traditional privileges of the seniors have been to enjoy the Senior Lawn, to participate in Senior Week, and to be dismissed first from all assemblies. Senior Class activities include purchasing T-shirts, going on the senior trip and planning and presenting the senior gift.

#### **Class Officers**

President..... Nathan Chisholm  
Vice President..... Javier Gomez  
Secretary..... Ashley Lillegraven  
Treasurer..... Victoria Celano

### **THE JUNIOR CLASS, GRADUATING 2015**

The primary focus of Junior Class activities is to sponsor the Junior-Senior Prom. The class will conduct or plan numerous fundraisers during the year to raise enough money for the event.

#### **Class Officers**

President..... Lauren McBride  
Vice President..... James Harbaugh  
Secretaries..... Xander Norman  
Treasurer..... Emily Breay

## **THE SOPHOMORE CLASS, GRADUATING 2016**

The sophomore Class sponsors a Spring event each year.

### **Class Officers**

President..... Katherine Melnick

Vice President..... Robert Henderson

Secretary..... TBD

Treasurer..... Michael Larratt

## **THE FRESHMAN CLASS, GRADUATING 2017**

**Class Officers.....TBD**

## **CLUBS**

Clubs are the backbone of student activities at CHS. We are fortunate to have faculty members who are willing to sponsor clubs. Clubs fall into three categories: honorary clubs, activity clubs, and service clubs. Honorary clubs select their membership based upon some standard of accomplishment. Activity clubs assemble students who share an area of interest. Service clubs devote time and energy toward providing valuable services to school and community. At the end of each year, the Superintendent's Trophy is presented to the service club which has been most active. Membership in clubs is a privilege, which must be earned. Students must meet the same academic eligibility requirements as members of the student government, class officers, and athletes. Students are also expected to be active members of their organizations. Non-participants may be dropped from rosters by the club advisors.

### **FELLOWSHIP OF CHRISTIAN ATHLETES**

Fellowship of Christian Athletes, also known as FCA, is a club where athletes come to grow together and with God. Though the club was founded by Christians and athletes, you don't have to be either to come. Every week we have a five minute lesson to learn more, but most of our time together is spent eating and getting to know each other.

### **FRIDAY NIGHT LIVE**

Friday Night Live is involved in helping lessen the drug and alcohol problem in our high school. The club also has trips to Magic Mountain and Disneyland planned.

### **INTERACT CLUB**

The interact Club is a community service club that works hand-in-hand with the Coronado Rotary Club. The club is involved with many activities such as the Octoberfest, Halloween Haunted House, Christmas Parade, Winter Ball, Easter Carnival, Plant a Tree, etc.. There also will be a camping trip at the end of the year for those members who have put effort into the club. Interact meets the second and fourth Thursday of every month. Their main goal is to have fun, so make sure you get involved!



### **INVISIBLE CHILDREN**

Invisible Children improves the quality of life for war-affected children by providing access to quality education, enhanced learning environments, and innovative economic opportunities for the community. This club raises awareness and money to be sent to the charity.

### **ISLANDER TRADING CARD CLUB**

The goal of this club is to encourage students of all ages to stay drug free. Members spend time talking to students at Village and Strand Elementary schools about the benefits of staying away from drugs. Members take pride in becoming drug-free role models for others.

### **LEO CLUB**

The Leo Club's goal is to empower volunteers to serve their communities, meet humanitarian needs, encourage peace, and promote international understanding through Lions Clubs.

### **NATIONAL HONOR SOCIETY**

The Coronado Chapter of the National Honor Society students are required to maintain a minimum grade point average of 3.50 and conduct both group and individual service projects annually, while maintaining an unblemished character record. Students that meet these prerequisites apply for admission after completion of the fall semester. Should a majority of the five members in the Faculty Council approve their application, they are invited to join the NHS late in the spring semester. Only rising juniors and seniors are eligible for admission providing an opportunity to get a good feel for the students' academic ability before offering acceptance.

For additional information regarding the National Honor Society, please visit their website at <http://www.nhs.us>. For more specific information on the bylaws of the Coronado Chapter, please contact the club advisor, Erinn Eddingfield.

### **SAILING CLUB**

The High School Sailing Team is a competitive racing program that operates throughout the school year. The team practices each week under the direction of professional coaches, and selected team members compete at both varsity and junior varsity levels in local, regional, and national high school regattas. Sailing is mostly done in FJ's, double handed racing dinghies, which are provided by the team. All CHS students, male and female, are eligible to try out for the team, and while sailing experience is required, racing experience is not. The team is managed by CHSST, inc. an all volunteer, not for profit corporation. Additional information can be found at [www.PCISA.org](http://www.PCISA.org) and in the team's brochure.

### **THESPIAN SOCIETY**

The Thespian Society is a component of the Educational Theatre Association. It is an international club that requires participation in the drama department. In order to be selected, one has to be a part of two shows (plays, performances, etc.) earning Thespian points. Each point represents ten hours of work with the department. There are four different levels that a

Thespian can achieve. The first is one star, which requires 20 points (200 hours); the second is two stars, which requires 30 points (300 hours); the third is four stars, which requires 50 points (500 hours); and the fourth is an honor bar, which is 60+ points (600+ hours).

## **TRIBE**

Tribe is a spirit club of Coronado High School. The club will be involved with bringing the home spirit of the Islanders to all of the home sports games. They will have their own section of the stadium and gym to cheer in. Yelling, screaming, and painting faces are all included.

Additional information regarding student government, clubs, or school activities may be obtained by contacting the ASB advisor.

## **ASSOCIATED STUDENT BODY CARD**

The ASB card serves a dual function at Coronado High School. It saves the holder money in offered discounts or free admission, and it raises money for ASB organizations. The ASB card costs \$45 and entitles the purchaser to the following:

Free admission to home football games	Saves \$25
Discount to away league football games	Saves \$ 8
Free admission to home basketball games	Saves \$20
Student price at away league games	Saves \$15
Discount of \$5 on major dance events	Saves \$20
Discount of \$2 on patio/gym dances	Saves \$10
Discount of \$5 on yearbook (one per card)	Saves \$ 5

**A savings of \$103**

## **STUDENT ID CARD**

A Student ID Card is issued free of charge to each student at the beginning of each school year. This card may be required for admission to CHS activities. Lost or stolen cards must be replaced by the student in accordance with the company's timeline and fees.

**Student ID Card replacement cost for the 2013-2014 school year is \$25.**

## ATHLETICS

Coronado High School students are exceptionally fortunate that the school offers a wide variety of team sports for both boys and girls. Students are encouraged to get into programs at the Junior Varsity level as freshmen and sophomores so they can develop the skills necessary to represent the school in interscholastic Varsity sports.

### Fall

#### Boys

Cross Country  
Football  
Water Polo

#### Girls

Cross Country  
Golf  
Tennis  
Volleyball

### Winter

#### Boys

Basketball  
Soccer

#### Girls

Basketball  
Soccer  
Water Polo

### Spring

#### Boys

Baseball  
Golf  
Lacrosse  
Track  
Tennis  
Volleyball  
Swimming

#### Girls

Lacrosse  
Softball  
Swimming  
Track

### LOCAL ELIGIBILITY RULES

A student must maintain an un-weighted GPA of 2.0 with no "F's"

Procedure for carrying out eligibility standards:

- Students found ineligible at the end of a marking period will remain so until the next marking period, unless they qualify for probation.
- Ineligible students will be allowed to practice with the team but not play in contests.

All students wishing to participate in the interscholastic program are required to carry sufficient insurance to meet State and CIF requirements.

## **CIF-SD ELIGIBILITY RULES**

Every athlete should become familiar with the eligibility rules as established by the California Interscholastic Federation, San Diego Section. These are available at the gym and in the Principal's Office. Some of the more important CIF rules state that athletes must:

- Not be over 19 years of age on September 1 of the current school year.
- Be an amateur according to CIF standards
- Be an undergraduate in high school
- Have attended high school not more than eight semesters after completing the eighth grade.
- Be passing in four subjects of new work for the current semester to the date of competing. One of the four may be PE.
- Have passed in four subjects the previous semester, one may be PE.
- Have met residency requirements.
- Not compete on any outside team in the same or any other sport during the school season of any sport.
- Have been a member of a high school, a junior high school, or an elementary school at least ten weeks of the semester immediately preceding a sport.

## **ATHLETIC REGISTRATION**

Each student is required to register with the Athletic Department before participation in a sport. Registration forms are available on [www.islandersportsfoundation.com](http://www.islandersportsfoundation.com). Registration includes completing an annual physical that must be completed before the student's first sport each school year. Physicals for Fall must be completed no earlier than May 15<sup>th</sup> prior to the start of the season. All other registration papers should be turned in to the ASB Office. Do not give forms to a coach.

## **ATHLETIC REGISTRATION FEE**

An athletic registration fee is assessed per student, per sport, for the first two sports. The same student participating in a third sport is not required to pay for the third sport. The fee applies to the varsity, junior varsity and freshman/sophomore levels of all sports. This money is used to pay game officials, tournament entry fees, to provide safe transportation for athletes to and from road games, training room supplies, etc. The Islander Sports Foundation assists the school district as the collector of athletic registration fee(s).

## **COLLEGE ATHLETIC SCHOLARSHIPS AND ELIGIBILITY**

Information regarding NCAA (National College Athletic Association) eligibility is available online. If you plan to play sports in college, you must register with the NCAA eligibility center [www.NCAAstudent.org](http://www.NCAAstudent.org).

## **HAZING**

Please note, from the CUSD Discipline Action Guide: Hazing or any method of initiation or pre-initiation into a student organization or student body or any pastime or amusement engaged in with respect to these organizations which causes, or is likely to cause, bodily danger, physical

harm, or personal degradation or disgrace resulting in physical or mental harm to any pupil or other person will result in disciplinary action.

## ATTENDANCE POLICY

**Each CHS student and parent is responsible for understanding and complying with this policy.**

Any questions about the policy can be directed to Ms. Denise Hopkins, Attendance Clerk, at (619) 522-8907 Ext. 2094 or Ms. Jenny Moore, Assistant Principal, (619) 522-8907 Ext. 2095.

**General Guideline:** A student is expected to be **“in class, on time.”** This is not only a legal requirement; it is also in the best interests of the student’s academic and personal development. Being **“in class, on time”** is the CHS standard for personal responsibility and consideration of other students and the teachers.

### EXCUSED ABSENCES

Our attendance policy, in accordance with Ed. Code 48205, stipulates that absences can ONLY be excused for the reasons listed below. Any other absences are UNEXCUSED.

1. Personal illness
2. Health department quarantine
3. Medical, dental, optometric, or chiropractic appointments
4. Attendance at funeral services for an immediate family member
5. Jury duty or any other court order (such as a subpoena) requiring a personal appearance
6. Exclusion for failure to present evidence of immunization
7. Observance of a religious holiday
8. Military Family reunification

**Please report absences immediately (as you would an absence to the workplace). Call our attendance line 522-8907 Ext. 2094 the morning of the absence.**

1. Each consecutive day of absence must be called in.
2. All absences must be excused within 48 hours by direct phone call or note signed by a parent/guardian and delivered to the attendance clerk, Ms. Hopkins. After 48 hours, an unexcused absence is a truancy.
3. Each CHS teacher and/or department has an attendance clause in their grading policies – please read each teacher’s policy on make-up work and tests for excused absences, as each teacher/department may use their discretion.

**Students who plan to leave campus for a medical or court appointment must follow these procedures:**

1. Students are required to bring a note signed by a parent to the attendance office when they first arrive at school. An off-campus pass will be issued for the time of the appointment.

2. Any student leaving campus for an appointment at any time—even during lunch—**must report to the office FIRST**. Students are then excused to meet parents for pick-up outside the front office.
3. Students must check back in with the attendance clerk when they return from their appointment.
4. Students not feeling well during the school day **MUST** report to the office. Students may not be excused to home by a parent if the student has not been seen in the health or front office; absences will be unexcused.

**When a student has had 14 single-period excused absences in a school year, any further absences for illness must be verified by a physician with a doctor’s note, or the absence will be considered unexcused.**

**Students attending CHS-sponsored activities, field trips, exams or sporting events are excused with the permission of each individual teacher whose class the student will miss. It is the student’s responsibility to communicate with teachers in advance of such an absence and plan for tests, projects and assignments scheduled for that day.**

### **INDEPENDENT STUDY CONTRACTS**

**Students who will miss five or more consecutive days for reasons other than illness may complete Independent Study in lieu of attending school, with the prior approval of CHS Administration.** The parent must send a written request to the administration and attendance office **at least two weeks** prior to leaving for independent study.

### **TARDIES**

**If a student is not in class when the last bell rings for each class of the day, he/she MUST report to the office for a pass or risk being marked absent. Teachers take attendance immediately after the last bell rings, and are required to direct tardy students to the office (rather than interrupt instruction to adjust their attendance records). It is essential that students declare themselves present in the office and obtain a pass when they know they are late to class. Students must then proceed immediately and directly to class. Students whose homework is late as a result of their late arrival to class may have points deducted from homework credit, according to individual teachers’ policies.**

### **UNEXCUSED ABSENCES**

**Any absence, for any reason other than those listed above, is considered unexcused.** An excused absence that is not properly reported (or verified by doctor’s note if needed) within 48 hours will be considered unexcused. **A student’s grade will be negatively affected by unexcused absences.** A student may not turn in work that was due on the day of an unexcused absence or take a test that was given that day. **Eligibility to participate in school events and sports may be affected as well, as well as events at other schools requiring approval from the CHS administration.**

Students who are off campus without a pass from the nurse or the attendance office, other than during lunch (or who do not return from lunch), are truant and may be ticketed by the police for truancy. The absence is unexcused for the classes missed, and the student will be assigned Saturday School.

## **DETENTIONS**

**Students who receive teacher referrals for being tardy may be required to come to lunch detention or after-school detention for one or more days.** If the scheduled time presents a conflict for the student, he/she must reschedule prior to the assigned time. **Failure to come to assigned detentions automatically results in assignment to Saturday School.**

## **SATURDAY SCHOOL**

**Students with ten or more unexcused absences and/or tardies may be assigned Saturday School to make up the time. Each class period of absence counts as one unexcused absence;** for example, if the student misses an entire day and has six classes, that is equivalent to six unexcused absences. The attendance record begins on the first day of school, and continues until the last day of school (i.e. there is no “clean slate” at the semester break).

- 1. If assigned, Saturday School attendance is MANDATORY.** If the student has a compelling need to reschedule, he/she must speak with an Administrative Assistant, prior to the scheduled date, to arrange a different date. **Not showing up for Saturday School may affect the student’s ability to participate in sports, CoSA activities, dances, field trips, or other school events, as well as events at other schools requiring the approval of the CHS administration.**
- Saturday School takes place from 8:00 a.m. to noon on specified Saturdays throughout the school year under the supervision of a certificated teacher. Students must be on time. They are expected to be productive and must bring four hours worth of school work, SAT prep or reading.
- Students who work on Saturday morning may be required to reschedule their work hours.
- Because school attendance is required for eligibility for participation in sports, students may be required to miss a sports activity to attend Saturday School.
- Saturday School may also be assigned as a consequence for behavior infractions, in accordance with the CUSD’s Discipline Action Guide.
- 6. Students can voluntarily sign up for Saturday School to clear a planned absence not excusable under Ed. Code (see “Excused Absences” at the beginning of the attendance policy), but approved by CHS Administration.**

## **WEEKEND MAKE-UP DAYS**

Students who request an absence for any reason other than those listed in “Excused Absences” (i.e., voluntary planned family absences) may use Weekend Make-up Day(s) for the planned absence, **with the prior approval from CHS Administration.** Weekend Make-up Day contracts

are available on Edline. These absences are coded “personal unexcused” until they are made up with a Weekend Make-up Day.

1. California Ed. Code (37223; 37330) allows for Weekend Make-up Days to extend to any CHS curricular activities spanning four or more consecutive hours on a Saturday or Sunday, under the supervision of a CHS Certificated employee.
2. Weekend Make-up Day opportunities may include (with the provision of supervision by a CHS certificated teacher): CHS Athletic, Club Sport or Band weekend field trips; major CHS theatre productions or rehearsals; NJROTC field trips and competitions; preparation for ASB activities (excluding attendance at a dance); visual art studio time; departmental remedial study groups/sessions; test review sessions; CHS community service events; CHS curricular field trips.
3. Students making up a voluntary absence with an approved Weekend Make-up Day must complete a contract with verification from the sponsoring CHS staff member and parent, and submit this form to Ms. Hopkins, the Attendance Clerk, within 48 hours of the absence/event.
4. **Weekend Make-up days may not be exchanged for Saturday Schools assigned as a consequence for unexcused absences/tardies, and do not clear such absences/tardies.**
5. **Students may not use prior Weekend Make-up Day activities to cover future planned family absences/personal unexcused absences.**

#### **TRUANCY / LETTERS FROM THE COUNTY BOARD OF EDUCATION**

1. A student with **10** unexcused period absences and/or tardies will receive an attendance notice from the County, and will be assigned Saturday school and/or detention.
2. A student with **24** unexcused period absences and/or tardies will receive a 2<sup>nd</sup> attendance notice from the County, and another assignment to Saturday School. Students become part of the CHS Attendance Support Program, which includes a referral to our CRG (Coronado Response Group) counselors.
3. A student with **36** unexcused absences and/or tardies will receive a County Truancy letter and becomes part of CRG’s SART (Student Attendance Review Team) program. A mandatory SART meeting is held with the student and parent, and a SART contract is created to improve attendance. The student will also be assigned another Saturday School.
4. A student with **48** unexcused absences and/or tardies receives a 2<sup>nd</sup> County Truancy letter. A mandatory SARB (Student Attendance Review Board) meeting, which is a legal hearing, is held with the student, parent and other officials. A SARB contract is created. Failure to adhere to contract stipulations could result in a referral to County Court. Another Saturday school will be assigned.



## CORONADO UNIFIED SCHOOL DISTRICT DRESS CODE

In order to maintain the best educational atmosphere in our District and to provide for the safety and well being of the students, dress standards have been created. A committee of administrators, teachers, parents, and students determined acceptable apparel for school. Determination of violation is based on staff and administrator judgment and guidelines below.

No clothing or appearance deemed to be disruptive or inappropriate to the education process or apparel containing offensive or obscene symbols, signs, slogans, or degrading any culture, gender, sexual orientation, religious or ethnic value is permitted. In particular, clothing, or apparel, accessories or jewelry with language or symbols oriented toward violence, gangs, sex, drugs, alcohol, tobacco, or vandalism is not allowed.

**Dresses, Shirts and Blouses:** No plunging necklines (no cleavage is to show), no backless tops, no strapless tops, no see-through fabric, no visible midriff, no halter tops, no tops with less than 1" straps, no extremely revealing clothing or fabric.

**Pants, Shorts, Skirts, and Dresses:** Cannot be excessively long, cannot be excessively short: **no** articles of clothing shorter than mid-thigh (natural placement of fingertips on leg must be touching clothing). Boys' and girls' undergarments cannot be exposed. No extremely revealing fabrics.

**Hats:** No hats or hoods whether or not gang related or otherwise inappropriate may be worn indoors. Hats or hoods may be worn outdoors for purposes of sun protection, provided prior written authorization from the parent, guardian or a medical practitioner is provided to and approved by the site principal or the principal's designee. Exceptions are made for approved CHS hats.

**Jewelry:** No accessories including jewelry with spikes or which could be used as weapons.

**Shoes:** Footwear **must** be worn at all times (no slippers).

**Other Exclusions:** No swimwear. No sleepwear.

## **GANG-RELATED ATTIRE**

If any group of students is wearing attire, which is perceived as threatening or which police indicates is related to gangs, the attire in question will be added to the list of prohibited items.

Prohibited gang-related items may include:

- Chains/wallets connected to dangling chains
- Jewelry or clothing with gang symbols
- Monikers/initialed belt buckles
- Exposed gang-related tattoos
- Bandanas
- Clothing/apparel with insignias identified with gangs
- Clothing with gang-style writing

### **Guidelines for Administrative Actions:**

1<sup>st</sup> Offense                      Warning, change clothes

There may be additional consequences for repeated infractions.

## **GUM, FOOD, AND DRINK POLICY**

### **NO GUM ALLOWED ON CAMPUS**

No food or drinks allowed in classrooms or hallways except water.

## **CELL PHONE/ELECTRONICS POLICY**

CHS discourages students from bringing expensive electronic devices to school, and assumes no responsibility for loss or damage of any such items. Cell phones, iPods, gameboys, etc. **MUST** be turned off and out of sight while students are in class without explicit permission from the instructor. This includes all classes both indoors and out; including special events, assemblies, and performances. Cell phones and electronic devices must be turned off and kept in book bags or another safe location during class time. Students may use cell phones and iPods on school grounds as long as it occurs **before school, between classes or after school.** Cell phones are permitted at dances and athletic events. Note, per Coronado Unified School Board Policy (BP 1250 (b) and California Ed. Code: No electronic listening or recording device may be used by students or visitors in a classroom without the teacher and principal's permission (Education Code 51512). Students may not photograph or record peers or school events without permission.

Cell phones or electronic devices that are used or go off during restricted times will be confiscated. Confiscated cell phones and electronic devices will be turned in to the office and held overnight and/or returned to a parent/guardian.

## DANCE PROCEDURES

- In order to attend a CHS dance, or attend another school's dance as a guest, CHS students must be eligible per the CHS Attendance and Discipline Policy. Students with uncleared absences and/or tardies or who have been suspended within six weeks of the dance are ineligible to attend.
- Regular school dances are limited to Coronado High School students ONLY. A student may bring a non-Coronado High School student to Homecoming, Winter Ball or Prom if:
  - The guest is in good standing at current school and not over 20 years old.
  - Middle school students, regardless of age, are not permitted to attend.
  - The guest is of age and shows proper ID.
  - An Application for Dance is approved by the Assistant Principal's Office.
- All regular school rules and regulations are in force.
- No one will be admitted 30 minutes after start of dance. After-game dances start immediately after the game with no admission 30 minutes after the game ends. No student may leave more than 30 minutes before the end of a dance without parent permission.
- Students must enter the dance or leave. No loitering is permitted in the area after the dance is closed to admission.
- Once admitted, students may not leave and then return to the dance.
- School administration may refuse entry to anyone.
- Random breathalyzing with the PAS (Passive Alcohol Sensor) will be conducted at all major dances. If there is reasonable suspicion that a student may be under the influence of alcohol or drugs the PAS which detects alcohol will be used and parents and/or police contacted.
- Sexually explicit dancing ("grinding," "freaking") is not permitted, and students may be removed from the dance, without refund, if they engage in inappropriate dancing (at the discretion of CHS Administration).
- Any violation of rules will result in loss of future dance privileges for a specified period of time and other disciplinary action.

### PASSIVE ALCOHOL SENSOR (PAS)

Use of a Passive Alcohol Sensor (PAS) is intended to deter the use of alcohol during school hours and at school-sponsored activities. The goal of administration and staff is to support a safe, enjoyable, alcohol free environment for all students. The PAS, similar in size and shape to a flashlight, registers a color band to indicate the presence level of alcohol of an individual who blows into the instrument.

If at any time during a regular school day or during a school-sponsored activity a student exhibits behaviors that cause a school district employee reasonable suspicion that the student is under the influence of alcohol, the following steps will be taken:

- Student will be moved to a private area with a trained staff member and one other staff member and asked to blow into the Passive Alcohol Sensor (PAS).

- Law enforcement may be contacted and a police officer will be asked to make a further assessment of the student's condition.
- Parents will also be contacted. If alcohol is confirmed, up to a five (5) day out-of-school suspension will be imposed along with a Behavioral Contract and referral to the Coronado Response Group (CRG). The Discipline Action Guide specifies consequences for additional violations.

*References: Education Code 48902*

*Education Code 48900 (c) and/or (d)*

*Discipline Action Guide (page 4)*

### **LEAVING CAMPUS**

Coronado High is a closed campus for freshmen. The campus is closed to sophomores, juniors and seniors except during the lunch period. Students who are authorized to leave at other times must check out with the Attendance Office. Failure to check out will result in an automatic truancy.

### **LEAVING CLASS**

Any student who leaves a classroom without the permission of the instructor will be counted as truant for the class period. Hall passes are provided for each class. Only students with an authorized hall pass are permitted out of class.

### **MILITARY RECRUITER ON CAMPUS**

The law requires that we notify parents that the school routinely discloses name, addresses, and telephone numbers to military recruiters upon request and that parents have the right to ask us not to disclose such information without written consent.

### **SATURDAY SCHOOL – ATTENDANCE**

A student that has unexcused absences may be assigned a Saturday School to make up for lost instructional minutes (Ed. Code 48205). If a student successfully completes Saturday School, he/she will be given the opportunity to recover unexcused absences. Successful completion of one Saturday School may recover one unexcused absence from a student's attendance record. Coronado High School administration may require truants to attend make-up classes conducted on one day of the weekend (Ed. Code 37223).

- Saturday School will run from 8:00 a.m. to 12:00 p.m. Students will **not** be admitted after 8:00 a.m.
- Students must come to Saturday School prepared with homework to work on or reading materials to read.
- Students not on task, who are talking, sleeping, etc. will be asked to leave and will not receive credit for attending Saturday School.
- Parents will be required to sign a written agreement **prior** to a student earning attendance credit through Saturday School (Ed. Code 46300).

## **SATURDAY SCHOOL – DISCIPLINE**

Saturday School is often assigned to a student who receives a referral to the office from a teacher or breaks certain rules in the Disciplinary Action Guide.

The following rules apply to Saturday School:

- You may NOT be late. Saturday School starts promptly at 8:00 a.m. and concludes at 12:00 p.m.
- No food is allowed in the classroom except during breaks.
- Bring four (4) hours of school work. You will NOT have access to your locker. Take books home Friday night.
- Failure to attend or unacceptable behavior will result in further consequences and an additional Saturday School.
- If it is impossible to attend for any reason, the office must be notified by parents before the Saturday of scheduled attendance.

## **VISITORS**

Guests are not allowed on campus during school hours. A student's legal guardian/parent/surrogate may visit and observe their child or teacher at school twice a semester. The principal and classroom teacher must approve the date and time of each classroom/school visit/observation. All visitors must check in with the receptionist prior to visiting a classroom or on campus.

## **PARKING**

Handicapped parking spaces are limited and pursuant to law, only individuals with appropriately issued handicapped permits can park in these locations. Any member of the community with a disability requesting permission to park in a handicapped parking area must apply to the appropriate authority to secure a handicapped-parking permit. A parking zone identified with a sign bearing the international disability symbol is restricted at all times for use by vehicles bearing a valid state issued handicapped-parking permit. Handicapped-accessible parking is available in the front of all schools, the parking lot of the district office and other parking lots on the grounds of each school. To park in the designated spaces, vehicles must have state-issued handicapped plates or permits. Drivers are strongly urged to be courteous to all drivers parked, entering or leaving these handicapped spaces.

## CHS COUNSELING SERVICES

### COUNSELORS

<b>Debbie Collins</b> , Counselor (P-Z)	Ext. 2092	<a href="mailto:debbie.collins@coronadousd.net">debbie.collins@coronadousd.net</a>
<b>Joseph Geiger</b> , Counselor (A-G)	Ext. 2091	<a href="mailto:joseph.geiger@coronadousd.net">joseph.geiger@coronadousd.net</a>
<b>Kristine Johnston</b> , Counselor (H-O)	Ext. 2079	<a href="mailto:kristine.johnston@coronadousd.net">kristine.johnston@coronadousd.net</a>
<b>Andrea Lin</b> , Counselor ( 9 <sup>th</sup> grade)	Ext. 2750	<a href="mailto:andrea.lin@coronadousd.net">andrea.lin@coronadousd.net</a>
<b>Afsaneh Safaie</b> , Counselor (CRG)	Ext. 2080	<a href="mailto:afsaneh.safaie@coronadousd.net">afsaneh.safaie@coronadousd.net</a>
<b>Karen Maggio</b> , Registrar	Ext. 2090	<a href="mailto:karen.maggio@coronadousd.net">karen.maggio@coronadousd.net</a>
<b>Military Family Life Consultant</b>	481-9432	<a href="mailto:mflc.chs@coronadousd.net">mflc.chs@coronadousd.net</a>

The mission of the Coronado High School Counselors is to promote academic achievement and to facilitate educational and career transitions. Services include: academic/personal/social counseling, scheduling of classes, college application information, student/parent conferences, Section 504 case carriers, IEP meetings, interpretation of transcripts, coordinate and administer the STAR testing program and the CAHSEE.

### CORONADO RESPONSE GROUP (CRG)

The Coronado Response Group (CRG) is a support and the counseling center for students funded by the City of Coronado, the Coronado Unified School District, and private donations. Services include: crisis intervention, individual counseling and assessment, substance abuse intervention and classes, School Attendance Review Board, mediation of campus conflicts, behavior assistance contracts, and social skills courses at Palm Academy.

### COLLEGE AND CAREER CENTER (CCC)

The overall goal of the College and Career Center is to provide a comfortable, friendly environment where students, parents, and faculty can successfully obtain information and resources pertaining to the career and educational options available to our students. Scheduled activities and hours of availability are posted on Family Connection.

### MILITARY AND FAMILY LIFE CONSULTANT (MFLC)

MFLCs provide broad-ranging support to military children and to the family members and other adults who support them. Services include short-term problem resolution on issues such as school adjustment, deployment and reunion adjustments, parent-child communications as well as recommending referrals to military social services and other local resources as needed.

### COLLEGE / CAREER FAMILY CONNECTION

Family Connection is a comprehensive web site used to provide information regarding courses, colleges and careers. Student/parents may:

- Research colleges
- Sign up for college visits

- Take Personality type assessments
- Complete career interest inventories
- Create and update 4 year plan
- Request transcripts
- Learn about summer and volunteer opportunities

Family Connection may be accessed through a link on Edline or <http://connection.naviance.com/coronadoca>. Email your counselor to receive a registration code. **Thank you CSF for making Family Connection possible!**

## **COLLEGE PLANNING FOR STUDENTS AND PARENTS**

### **GRADES 9 and 10**

#### **Create a four year high school plan**

- Know what classes are required for graduation and for college.
- Learn about honors, Advanced Placement and the University of California A-G required courses.

#### **Take the PSAT**

- The PSAT will be administered at CHS in October. All 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grade students take this exam. There is a fee to take the exam.

#### **Begin to think about different careers**

- Identify interests - likes and dislikes – not just academics but in all areas.
- Develop a career goal. This will change often, but it is the process that counts! Discuss career options with others, such as our teachers, counselor, parents and professionals within the community.

#### **Get involved in extracurricular, volunteer or school activities**

- Take part in a club, sport and/or volunteer activity. These activities help build your resumé, but more importantly enrich your high school experience.

#### **Meet with your counselor**

- Make certain you visit your counselor to discuss current and post high school plans. They can help you with many questions including information about colleges, graduation requirements and choosing majors.

#### **Save for Colleges**

- Save for college and investigate financial aid programs and saving plans.

#### **Attend college and career fairs**

- Check Family Connection for updated info. on fairs in the San Diego area. This is a great opportunity to start gathering information about colleges and careers.

#### **Tour college campuses**

- Visit the local colleges first! San Diego State, UC San Diego, Point Loma Nazarene and The University of San Diego are all very different colleges and can give you a perspective in searching for colleges/universities

### **Meet college representatives**

Check the schedule posted on Family Connection and attend lunch meetings at CHS with visiting college representatives.

GRADE 11 – FALL

#### **Start with your interests.**

- Make lists of your abilities, social cultural preferences and personal qualities. List things you want to study and do in college. Take the “game plan” survey on Family Connection to narrow down some college options.

#### **Get involved in extracurricular, volunteer or school activities.**

- Take part in a club, sport and/or volunteer activity. These activities help build your resumé, but more importantly enrich your high school experience.

#### **Learn about colleges.**

- List colleges’ features that interest you. Talk to your parents, teachers, counselor and recent graduates of CHS now in college. Use the “college search” on Family Connection to explore colleges.

#### **Take the PSAT/NMSQT**

- The PSAT will be administered at CHS in October. All 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grade students take this exam. There is a fee to take the exam.

#### **Meet with college representatives at CHS.**

- These visits are extremely helpful. This is your chance to talk to college representatives from all over the country. Please see the “visit schedule” on Family Connection for a list of visit dates and times.

#### **Save for College.**

- Save for college and investigate financial aid programs and savings plans.

GRADE 11 – SPRING

#### **Take the SAT/ACT**

- Sign up for the SAT Reasoning and Subject tests and/or the ACT with writing in the spring of your junior year and again in the fall of your senior year. Download practice books from [www.collegeboard.com](http://www.collegeboard.com) or [www.act.org](http://www.act.org).

#### **Tour college campuses.**

- Visit the local colleges first! San Diego State, UC San Diego, Point Loma Nazarene and The University of San Diego are all very different colleges and can give you a new perspective on what you are looking for in a college. Colleges come in all different sizes, shapes and colors...so get an idea of what attracts you to a university.

#### **Find out about ROTC Scholarships and Military Academies.**

- If you are considering military academies or ROTC scholarships you should begin the process now!

#### **D/F grades must be remediated.**

- Any grades/marks of D/F must be remediated. Colleges require all academic course grades to be a C or better.



## **GRADE 12**

### **September**

- Register for October SAT/ACT
- Develop a list of 5 – 10 colleges.
- Create a calendar of due dates.
- Athletes intending to play a sport in college should register with the NCAA Eligibility Center at [www.eligibilitycenter.org](http://www.eligibilitycenter.org).
- Register for Nov./Dec. SAT
- Meet early action/decision deadlines.
- Request Teacher/Counselor recommendations for private colleges.
- Start essays, college apps., and complete PROFILE if needed.

### **November**

- Take SAT Subject tests.
- Complete and submit UC and CSU applications by Nov. 30.
- Send SAT/ACT scores to each college of application.

### **December**

- Take SAT/ACT.
- Send SAT/ACT scores online to meet deadlines.
- Attend Financial Aid Workshop at CHS. Date TBD.
- Complete private college applications.

### **January**

- Submit FAFSA (Free Application for Federal Student Aid).
- Send transcripts/mid-year reports to private colleges.

### **February**

- Submit any additional financial aid forms including Cal Grant GPA verification form.
- Search for scholarships.
- Apply for local scholarships.
- Colleges may rescind their offer of acceptance/admissions if second semester grades decline.

### **March**

- Read admissions decision letters and review.
- Review financial aid awards.

### **April**

- Take community College placement exams.

### **May 1**

- Accept offer of admission from one college/university.

### **June 15**

- Request a final high school transcript to be sent to the college/university you plan to attend.

